

Business

Sales & Disposal of Books, Equipment & Supplies

When equipment, books and materials become worn out, obsolete, surplus or otherwise unusable in the schools, the Superintendent may authorize their disposal in a manner to the district's best advantage.

The Redding Board of Education may authorize, upon recommendation of the superintendent of schools, the disbursement or destruction of outdated equipment, textbooks, and materials that are no longer useful to educational programs and services and have been determined obsolete by school administrators.

Outdated items that might have market value shall be advertised for sale to the general public at an appropriate market price. The proceeds of all sales shall be transferred to the town's general fund as miscellaneous income to the district.

The method of advertising and sale shall be determined by the superintendent of schools or his/her designee.

If the district is unable to determine the value of the outdated item(s) prior to sale, or is looking for the highest bidder, the advertisement shall state that the highest bidder shall be awarded the item(s).

The Board of Education shall be notified by the Superintendent of Schools prior to the sale of any item or items having an estimated market value in excess of \$1000.00

Items without market value may be disposed of in such manner as the responsible building principal shall determine, with the prior approval of the Superintendent of Schools or his/her representative.

Legal Reference:	Connecticut General Statutes
	10-220 Duties of boards of education.
	10-240 Control of schools.
	10-241 Powers of school districts.

Policy adopted: March 4, 1997
 Policy revised: October 5, 2004

REDDING PUBLIC SCHOOLS