

Students

Admission/Placement

Admission

Each child entering the district schools for the first time must present a birth certificate or offer legal evidence of birth data, as well as proof of a recent physical examination and required immunizations. If the parents or guardians of any children are unable to pay for such immunizations, the expense of such immunizations shall, on the recommendation of the Board, be paid by the town. Proof of domicile may also be requested by the building principal. Students who are classified as homeless under federal law, and therefore do not have a fixed residence, will be admitted pursuant to federal law and policy 5118.1.

Children who have attained the age of eighteen and who have voluntarily terminated enrollment in the district's schools and subsequently seek readmission may be denied readmission for up to ninety school days from the date of such termination. See policy 5112 for ages of attendance.

Placement

Children who apply for initial admission to the district's schools by transfer from nonpublic schools or from schools outside the district will be placed at the grade they would have reached elsewhere pending observation and evaluation by classroom teachers, guidance personnel, and the school principal. After such observations and evaluations have been completed, the principal will determine the final grade placement of the children.

(cf. 5112 - Ages of Attendance)

(cf. 5118.1 – Homeless Students)

(cf. 5141 - Student Health Services)

(cf. 6146 - Graduation Requirements)

Legal Reference: Connecticut General Statutes

10-15 Towns to maintain schools

10-15c Discrimination in public schools prohibited. School attendance by five-year-olds, as amended by PA 97-247

10-76a-10-76g re special education

10-184 Duties of parents (re mandatory schooling for children ages five to eighteen, inclusive) - as amended by PA 98-243

10-186 Duties of local and regional boards of education re school attendance. Hearings. Amended by PA 96-26, An Act Concerning Graduation Requirements and Placement of Older Students

Appeals to state board, Establishment of hearing board

10-233a – 10-233f Inclusive: re: suspend, expel, removal of pupils

10-233c Suspension of pupils

10-233d Expulsion of pupils

Students

Admission/Placement (continued)

10-233k Notification of school officials of potentially dangerous students.
10-261 Definitions
State Board of Education Regulations
10-76a-1 General definitions (c) (d) (q) (t)
10-76d-7 Admission of student requiring special education (referral)
10-204a Required immunizations (as amended by PA 98-243)
McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.

Policy adopted: March 11, 1997
Policy revised: April 21, 1998
Policy revised: December 14, 1999
Policy revised: October 16, 2001
Policy revised: November 12, 2003

EASTON PUBLIC SCHOOLS

Students

Admission and Placement - Regulations and Exhibits

1. Determination of Legal Residence

- a. The local school district shall provide tuition-free school accommodations to all students who reside within the local school district.
- b. The registrar shall ask all parents/guardian for the legal address of their Easton/Redding residence. Parents/guardians shall have the burden of proving residency within the local school district.

Documentation must be provided to determine residency. (See Exhibit 5111 Form A)

- c. A child residing in a dwelling located in more than one town shall be considered a resident of each town in which the dwelling is located, and may attend school in any one of such towns. A “dwelling” is herein defined as a single, two or three family house or a condominium unit.
- d. In cases when current residents are temporarily displaced due to catastrophic events, the Superintendent of Schools has the authority to review the facts and determine residency for the purpose of school attendance.

2. Pending Residence

It must be determined whether or not the parents/guardians are actually in residence in the house or are planning to move into the house sometime after the child starts school.

- a. Purchase with Occupancy Pending

If the parents/guardians have arranged to purchase a permanent residence in the district, and the sale has not been closed or occupancy is still pending, then the child may be enrolled without tuition assessment in the district if the parent/guardian provides at the time of registration a copy of the residence purchase agreement to central office, and provided that the closing or legal occupancy of the residence is expected within ninety (90) days of the child's entry into the school district.

If the occupancy is not achieved within this 90-day period, then the parents/guardians will be required to pay a per diem tuition assessment to be calculated from the date of expiration of the 90-day period to the time that legal residence begins.

Students

Admission and Placement - Regulations and Exhibits (continued)

At the time of registration, parents/guardians will be required to sign an agreement accepting the obligation to pay all calculated tuition in the event that the 90-day period lapses without the legal residence having begun. (See Exhibit 5111E Form B)

b. Construction with Occupancy Pending

If the parents/guardians have purchased property in the district and are in the process of constructing a legal permanent residence, then the administration may enroll the child without a tuition assessment, provided the parent/guardian submits at the time of registration to central office a copy of the contract of sale for the land and a copy of the construction contract, and provided that the legal occupancy date for the residence is estimated to be within ninety (90) days of the date of the child's registration.

If the occupancy is not achieved within the 90-day period, then the parents/guardians will be required to pay a per diem tuition assessment to be calculated from the date of the expiration of the 90-day period to the time that legal residence is begun.

At the time of registration, parents/guardians will be required to sign an agreement accepting this tuition obligation if the 90-day period ends without legal residence. (See Exhibit 5111E Form B)

3. Nonresident Students

A nonresident student is a student who resides outside the school district.

- a. Upon written parental request, nonresident students may be allowed by the Superintendent of Schools to attend district schools without tuition under one or more of the following conditions:

A family residing outside of a district and has firm plans to move into the school district within the current school year must do so within the ninety (90) day time line (see above Pending Residence).

If a family moves from the district during a semester of the school year, the student may complete the semester.

Students placed outside the district for special education reasons are not covered by the above.

Students

Admission and Placement - Regulations and Exhibits (continued)

3. Nonresident Students (continued)

b. Foreign Exchange Students

Foreign exchange students sponsored by the Easton/Redding AFS (American Field Service) organization and approved by the administration will be accepted. The number of accepted students is set by school administration. Other programs affiliated with the school, e.g. Center for Japanese Studies, may participate in a temporary student exchange.

Exchange students will be accorded all the rights and privileges of a resident student during the period of enrollment.

Foreign students not affiliated with Easton/Redding AFS may not enroll in the Easton/Redding/Regional No. 9 Schools. U.S. Department of Justice 1-20 Forms (Certificate of Eligibility for nonimmigrant (F-1) students) will neither be signed nor approved.

c. Nonresident Attendance with Tuition

Nonresident students who do not meet one or more criteria under previous sections of this regulation, may attend schools in the district only with tuition payment and any other supplemental cost incurred by the need for additional service. The Superintendent may approve nonresident student attendance if class size, transportation, and other considerations, permit, and shall notify the Board of Education of all tuition approvals. Nonresident approval with tuition shall be for one (1) school year or less to be extended pending approval. Tuition rates shall be established by the Board annually.

Attendance by a nonresident tuition student may be terminated by Board of Education action, upon recommendation of the Superintendent of Schools, if the Board deems such termination in the best interest of the school district. An adjustment of tuition on a per diem basis will be made in the instance.

d. Tuition Obligations

The registrar must inform the Superintendent of Schools of all requests for tuition students to attend school in the district and must clear the request with the Superintendent before making any commitments for registration of a student with parents/guardians.

Students

Admission and Placement - Regulations and Exhibits (continued)

3. Nonresident Students (continued)

Parents/guardians of any student admitted on a tuition basis must be informed that their child cannot begin to attend classes until the required tuition amounts have been paid in full and on time.

One-half of the annual tuition fee due and payable on September 1st

One-half of the annual tuition fee due and payable on February 1st

e. Provision of Transportation

Tuition students will not, as a general rule, be entitled to transportation services provided by the school district but must make their own arrangements.

Tuition students may be allowed to use district transportation services if they board and disembark at an already established bus stop within the district and if there is sufficient space on the bus to accommodate them.

f. Children of Staff Members

Refer to the terms of the existing negotiated agreement to determine policy and practice for the district in this area.

4. Students Not Residing with Parents

Students who are living on a full-time basis with someone other than their parents/guardians may be admitted to the school district on a non-tuition basis if they meet the following criteria:

- a. It is the student's intention that residence in the school district will be permanent and without payment to his/her host family for any expenses associated with board and room.
- b. It is the present intention of the parents/guardians of the student that their child under the age of majority be allowed to live on a permanent basis with a resident of the school district and without the payment of any expenses for board and room.
- c. It is the present intention of the school district resident providing housing and support for the student that such residence will be permanent and without payment for expenses associated with room and board from the student's parents/guardians.

Students

Admission and Placement - Regulations and Exhibits (continued)

4. Students Not Residing with Parents (continued)

- d. It is the intention of all the parties involved that the student is not residing in the school district for the sole purpose of obtaining a free public education from the district.
- e. It is the intention of all parties involved that the resident of the school district be contacted pertaining to the student's health/welfare and education program and that the resident give consent to changes in the student's educational program.
- f. The Superintendent of Schools or his/her designee may require documentation (see Exhibit 5111E, Forms C and D) of family and/or student residency, including affidavits, provided that, prior to a request for such documentation, the parent or guardian, relative or non-relative, emancipated minor, or pupil eighteen (18) years of age or older shall be notified in writing of the reason for the request. An affidavit may require a statement or statements with documentation that there is bona fide student residence in Easton-Redding, that the residence is intended to be permanent, that it is provided without pay, and that it is not for the sole purpose of obtaining school accommodations.

The parents/guardians must provide to the school principal/designee signed and notarized affidavits stipulating that the above criteria are true in this particular case prior to admission.

The school district resident providing housing for the student must provide to the school principal/designee a signed and notarized affidavit stipulating that the above criteria are true in this particular case prior to admission as well as proof of residency (copy of tax bill, recorded deed, or signed and notarized lease).

5. Removal of Nonresident Student from District Schools

If after the review of affidavits and other available evidence the Superintendent of Schools or his/her designee believes a student is not entitled to attend a district school, the parent or guardian, the student if an emancipated minor, or a pupil eighteen (18) years of age or older shall be informed in writing that, as of a particular date, the student may no longer attend a district school, and the Superintendent shall notify the Board of Education where the child should attend school. If after review of district residency is established by the evidence, the parent or guardian, the student if an emancipated minor, or a pupil eighteen (18) years of age or older shall be so informed. If a student is to be removed from a district school for residency reasons (see Exhibit 5111E, Form E) the Superintendent of Schools or his/her designee shall:

Students**Admission and Placement - Regulations and Exhibits** (continued)**5. Removal of Nonresident Student from District Schools** (continued)

- a. Inform the parent, guardian, emancipated minor, or pupil eighteen (18) years of age or older of hearing rights before the Board of Education and that the student(s) may continue in a district school pending a hearing before the Board of Education if requested in writing by the parent, guardian, emancipated minor, or pupil eighteen (18) years of age or older;
- b. Upon written request, the Board of Education shall provide a hearing within ten (10) days after receipt of such request. If there is a hearing, the Board shall make a stenographic record or tape recording of the hearing; shall make a decision on student eligibility to attend a district school within ten (10) days after the hearing; and shall notify the parent, guardian, emancipated minor, or student eighteen (18) years of age or older of its findings.
- c. The Board of Education shall, upon request, provide the parent or guardian, emancipated minor, or student eighteen (18) years of age or older with a transcript of the hearing within thirty (30) days of such request and may take appeal therefrom to the State Board of Education.
- d. That a local Board of Education decision may be appealed to the State Board within twenty (20) days and that the student(s) may continue in the district school pending a hearing before the State Board if requested in writing by the parent, guardian, emancipated minor, or pupil eighteen (18) years of age or older.
- e. That if the appeal to the State Board of Education is lost, a per diem tuition will be assessed for each day a student attended a district school when not eligible to attend. (See Exhibit 5111E, Forms F, G, and H)

6. Appeal to State Board of Education

- a. The Board shall, within ten (10) days after receipt of notice of an appeal, forward the hearing record to the State Board of Education.
- b. The State Board of Education may invite any local or regional Board of Education who may be responsible for providing education to join the hearing procedure.
- c. Within forty-five (45) days of receipt of the written petition of appeal, the State Board of Education shall render a determination of the student's actual residence only if that district has been made a party.

Hearings shall be conducted in accordance with the provisions of Sections 4-177 to 4-180 inclusive of Connecticut General Statutes.

Students

Admission and Placement - Regulations and Exhibits (continued)

7. Placement

No grade or course placement shall be finalized until the school officials have received formal transcript documents from schools the student previously attended.

8. Immunizations Requirements for Entry

By state law, all immunization records must be in the hands of the school staff before a child can be admitted to school.

No student is to be admitted to any school unless and until the appropriate immunization records have been reviewed and approved. There will be no exception to this rule.

Legal Reference: Connecticut General Statutes

10-186 Duties of local and regional boards of education re school attendance. Hearings. Appeals to state board. Establishment of hearing board.

4-176e through 4-185 Uniform Administrative Procedure Act.

Regulations approved: March 11, 1997
Regulations revised: April 21, 1998
Regulations revised: March 27, 2006

EASTON PUBLIC SCHOOLS

Students

Admission and Placement - Regulations and Exhibits

REGISTRATION PROCEDURE for EASTON/REDDING/REGIONAL NO. 9 SCHOOL DISTRICTS

Registration generates the educational records obtained by the school system on a student. Therefore, the registration process initiates all safeguards, which have been established to protect the student and the student's family from invasion of privacy in the collection, maintenance and dissemination of information, and provides accessibility to recorded information by those legally entitled. All procedures must conform to policy and regulations 5111 entitled **Admission and Placement**, and 5125, **Student Records: Confidentiality**.

PROCEDURE

One person at each school should be designated the registrar and be responsible for the completion of the registration card, the collection of the documentation and the verification of the data.

The custodian of the records should periodically review the records for compliance with policy, regulations, and procedures.

Registration takes place at the appropriate school.

A common registration card will be used by Easton, Redding and Regional No. 9 school districts.

A new registration card will be completed for students who are reentering.

All questions must receive a response to include N/A for non-applicable.

Documentation, which is required, must be maintained in the student's folder.

Issues of residency, guardianship or custodianship must be referred to an administrator.

DOCUMENTATION (Forms A-E)

Documentation is required at the initial registration for students entering the school system, not for students moving through the K-12 system.

1. Residency (From A) (From B, if needed)

Evidence of Residency for the following:

Existing house in community	Recorded deed/Tax bill or receipt
House purchase	*Copy of Residence Purchase Agreement (Form B)
House rental	Contract or Rental Agreement (signed and notarized) – updated yearly
House under construction	*Copy of the Contract of Sale of Land (Form B)
	*Copy of the Construction Contract

Residency forms must be completed and be maintained on file.

Any registration in which the residency will not take place prior to the start of the school year must be given to Administration to monitor the 90-day timeline and tuition requirement.

* Presented to central office only.

Students

Admission and Placement - Regulations and Exhibits

REGISTRATION PROCEDURE
for
EASTON/REDDING/REGIONAL NO. 9 SCHOOL DISTRICTS (continued)

2. Birthdate (From A)

Evidence of Birthdate:

*Birth Certificate (with seal) Passport

3. Guardianship (if applicable) (Form A)

Court documentation is required if a student resides with a court appointed guardian.

4. Residency with non-parents (From C-1 to Form C-5)

Policy 5111 and Regulations 5111R govern this registration request.

Child with Resident or Parents/Child with Resident

If a child or child and parent(s) are moving in with a relative or friend in town, the school should obtain:

- a. A letter from the child's parent(s) or guardian stating the facts of the move.
- b. A letter from the relative or friend in town verifying that the child or child and parent(s) are living there.

Upon receipt of the letters the school may require further documentation. Prior to requesting additional documentation a written statement (Form C) which specifies the reason to believe that the child is not entitled to school accommodations should be sent to the appropriate persons. The school should then obtain:

- a. Evidence of residency (see above) from the relative or friend.
- b. Affidavits that the residency is permanent, without charge and not for the sole purpose of obtaining a free public school education for the child from the district.
- c. An affidavit which gives resident power to make decisions pertaining to the student's health/welfare and education including program changes.

Foreign Students Non Affiliated with Easton/Redding AFS

Foreign students not affiliated with Easton/Redding AFS may not enroll in the Easton/Redding/Regional No. 9 schools.

5. Custodianship

According to regulation #5125R "Parent" means a natural parent, an adopted parent or legal guardian. If parents are divorced or legally separated, both the parent granted custody and the parent not granted custody have the legal right of access to the academic, medical, hospital or other health records of the child, unless a court order prohibits access. Any access limitation to records or the child must be provided through legal documentation.

6. Health Records

A completed immunization record and Connecticut State Health Assessment must be on file with the school nurse prior to admission (Form HAR-3 Rev. 10/87).

* Photocopy of birth certificate is not valid.

Students

Admission and Placement - Regulations and Exhibits

EASTON/REDDING/REGION NO. 9 PUBLIC SCHOOLS
Easton - Redding, Connecticut

REGISTRATION CARD

GRADE ENTERING _____ DATE ENTERED _____

LEGAL NAME _____ M ____ F ____
Last First Middle

HOME ADDRESS _____ Rent ____ Own ____
Street Town Zip

MAILING ADDRESS _____
Street Town Zip

SOCIAL SECURITY NO. _____ TELEPHONE NO _____

BIRTHDATE _____ BIRTHPLACE _____
Month Date Year

DOCUMENTATION FOR RESIDENCY, BIRTH _____

Verified by School Official _____
(please initial) Name under which student's home phone listed

(This information is requested of the schools by the State of Connecticut Board of Education)

DOMINANT LANGUAGE 1. *Student's dominant language?* _____

2. *What language did your child learn to speak first?* _____

3. *What is the primary language spoken by parents/guardians or other person living in the home?* _____

4. *What is the primary language spoken by your child at home?* _____

Is the student a citizen of the United States? ___Yes ___No

RACIAL/ETHNIC INFORMATION

American Indian or Native Alaskan ____ *Black, not Hispanic* ____ *White, not Hispanic* ____
Asian American or Pacific Islander ____ *Hispanic* ____

GIVE NAMES OF ALL OTHER CHILDREN IN FAMILY

<i>Last Name</i>	<i>First Name</i>	<i>Birthdate</i>	<i>Sex</i>	<i>Last Name</i>	<i>First Name</i>	<i>Birthdate</i>	<i>Sex</i>
1.	_____	_____	_____	4.	_____	_____	_____
2.	_____	_____	_____	5.	_____	_____	_____
3.	_____	_____	_____	6.	_____	_____	_____

SCHOOLS PREVIOUSLY ATTENDED

<i>Name (last school first)</i>	<i>City and State</i>	<i>Grade</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Parents have the responsibility for informing the school of changes in information on this card)

5111(k)
Exhibit 5111E FORM A

Students

Admission and Placement - Regulations and Exhibits

A. Father _____
Last First Middle Occupation
Father's Address _____
No. Street Town State Zip Home Phone
Father's Employer _____
Name/Co. Address Business Phone

B. Mother _____
Last First Middle Maiden Occupation
Mother's Address _____
No. Street Town State Zip Home Phone
Mother's Employer _____
Name/Co. Address Business Phone

C. Name of student's legal court appointed guardian (if applicable)

Last First Middle Relationship to Student
Guardian's Address _____
No. Street Town State Zip Home Phone
Guardian's Employer _____
Name/Co. Address Business Phone
Court of Appointment _____
Date of Appointment _____

D. If the student resides with someone other than mother, father or legal, court appointed guardian, you must complete and have notarized the affidavits specified in policy #5118. Name of person with whom student resides:

Last First Middle Relationship to Student
Address of such person _____
No. Street Town State Zip Home Phone
Occupation/Employer _____
Occupation Name/Co. Address Business Phone

E. Are parents divorced? ____ If parents are divorced, list name of person(s) having legal custody:

Are parents separated? ____ If parents are separated, list name of person(s) with whom student is living:

Is either parent deceased? ____ Deceased parent's name _____

F. If parents are divorced, separated, list names(s) of parent(s) with no/limited (circle) custodianship:

Legal documentation must be provided and on file at the school to deny parent rights, such as:
Documentation on File **Viewed by School Official**
1. Visit children at school? _____
2. Remove children form school? _____
3. Confer with child's teacher? _____
4. Other (please specify) _____

G. I CERTIFY THAT THE ABOVE INFORMATION (BOTH SIDES) IS CORRECT AND ACCURATE:

Parent or legal guardian's signature Date

Signature of staff member registering student Date

Students

Admission and Placement - Regulations and Exhibits

AFFIDAVIT FOR PURPOSES OF RESIDENCY

ACTUAL RESIDENCY*

(To be used with Administrative Regulation 5111)

Parents not residing in Easton/Redding/Regional District No. 9 when student begins school attendance.

1. _____, intend to make my residency at
(name of parent)

(street address) town state

on or before _____
(date)

2. At such time I will supply a copy of my deed or Certificate of Occupancy as appropriate to Easton/Redding/Regional District No. 9, Joel Barlow High School.

3. In the event that above items are not fulfilled, Easton/Redding/Regional District No. 9 will review my status for appropriate action, in accordance with Administration Policy #5111, and Regulation 5111 Section 2a and 2b.

* Residency shall refer to domicile, i.e. a person's true, fixed and permanent home or place of habitation, where he or she intends to remain permanently.

Subscribed and sworn to before me, this

____ day of _____, 20____.

Notary Public (if necessary)

Resident

Students

Admission and Placement - Regulations and Exhibits

**STATEMENT CITING REASON(S) STUDENT MAY NOT BE ENTITLED TO ATTEND
EASTON/REDDING/REGIONAL DISTRICT NO. 9**

DATE: _____

TO: Parents, Guardian, Emancipated Minor or Student eighteen (18) years of age or older

Dear _____:

We believe that the following student(s) may not meet residency requirements to attend Easton/Redding/Regional District No. 9 School. Connecticut State Statutes, Regional District No. 9 and Easton/Redding Boards of Education policies require students to reside within the town and that local student residence is intended to be permanent, provided without pay, and not for the sole purpose of obtaining school accommodations.

<i>Name</i>	<i>School</i>	<i>Grade</i>
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The student listed above may not meet Easton/Redding/Regional District No. 9 residency requirements for the following reason or reasons:

Enclosed are affidavits (Forms C-2, 3, 4, and 5) to be completed to show legal residence in Easton/Redding/Regional District No. 9. Please have these completed and returned within ten (10) school days of the date of this letter. Within five (5) school days from receipt of these documents, you will be notified in writing of the administrative decision.

Sincerely,

enclosures

Students

Admission and Placement - Regulations and Exhibits

**AFFIDAVIT FOR PURPOSES OF RESIDENCY
PUPIL**

IT IS VIOLATION OF CONNECTICUT CRIMINAL STATUTE, CGS 53A-157, TO MAKE A FALSE WRITTEN STATEMENT. THE POLICE DEPARTMENTS IN EASTON/REDDING/REGIONAL DISTRICT NO. 9 ASSIST THE BOARDS OF EDUCATION IN INVESTIGATIONS OF PUPIL RESIDENCY CLAIMS.

STATE OF CONNECTICUT)

)ss:

COUNTY OF FAIRFIELD)

1. I currently reside with _____
at _____
(street address)
in the town of Easton/Redding, State of Connecticut.

2. I intend such residence* to be permanent.

3. I intend such residence to be provided without pay.

4. Such residence is provided without pay.

5. My residence is not for the sole purpose of obtaining school accommodations in the Easton/Redding/Regional District No. 9 school district.

* RESIDENCE shall refer to domicile, i.e. a person's true, fixed and permanent home or place of habitation, where he or she intends to remain permanently.

Pupil (L.S.)

Parent/Guardian Signature

Subscribed and sworn to before me this

_____ day of _____, 20_____.

Notary Public

Students

Admission and Placement - Regulations and Exhibits

**AFFIDAVIT FOR PURPOSES OF RESIDENCY
LOCAL RESIDENT**

IT IS VIOLATION OF CONNECTICUT CRIMINAL STATUTE, CGS 53A-157, TO MAKE A FALSE WRITTEN STATEMENT. THE POLICE DEPARTMENTS IN EASTON/REDDING/REGIONAL DISTRICT NO. 9 ASSIST THE BOARDS OF EDUCATION IN INVESTIGATIONS OF PUPIL RESIDENCY CLAIMS.

STATE OF CONNECTICUT)
)ss:
COUNTY OF FAIRFIELD)

Personally appeared _____, who made oath to the following:

1. I am a resident of Easton/Redding, State of Connecticut. My residence is located at

_____ *(Street address)*
2. A child or children named of _____

currently resides with me at the address stated above.
3. I receive no payment for providing such residence.
4. I intend such residence to be permanent and that after the school term is over, the student will continue to live with me and will not return to the residence of the student's parents or guardians.

Local Resident (L.S.)

Subscribed and sworn to before me this

_____ day of _____, 20_____.

Notary Public

Students

Admission and Placement - Regulations and Exhibits

**EASTON/REDDING SCHOOL SYSTEM
Regional District No. 9
Easton-Redding, Connecticut**

GUARDIAN/PARENT CONSENT

Re: _____
(Pupil's name)

I hereby authorize Easton/Redding/Regional District No. 9 to contact

_____ concerning matters pertaining to my child's health
(Local resident)

and welfare and my child's educational program.

Further, I authorize _____ in whose care my child has been
entrusted to consent to changes in my child's educational program.

(Parent or Court Appointed Guardian) (L.S.)

Subscribed and sworn to before me this

_____ day of _____, 20_____.

Notary Public

Students

Admission and Placement - Regulations and Exhibits

EASTON/REDDING SCHOOL SYSTEM
Regional District No. 9
Easton-Redding, Connecticut

DATE: _____

TO: Parents, Guardian, Emancipated Minor or Pupil eighteen (18) years of age or older.

Dear _____,

I have reviewed the affidavits and other documentation (if applicable) and concur that the student(s) named below meet(s) residency requirements established by Connecticut Statutes, Regional District No. 9 and Easton/Redding Board of Education policies and may continue in Easton/Redding/Regional District No. 9 schools.

<i>Name</i>	<i>School</i>	<i>Grade</i>
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We appreciate your cooperation.

Sincerely,

Students

Admission and Placement - Regulations and Exhibits

**EASTON/REDDING SCHOOL SYSTEM
Regional District No. 9
Easton-Redding, Connecticut**

DATE: _____

TO: Parents, Guardian, Emancipated Minor or Pupil eighteen (18) years of age or older.

Dear _____,

Effective _____, school accommodations can not be provided in
(date within ten (10) days of mailing this letter)

Easton/Redding/Regional District No. 9 school district for the student named below:

<i>Name</i>	<i>School</i>	<i>Grade</i>
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The reason for denial is:

_____ No written response received to our request for completion of affidavits and/or other documentation.

_____ Affidavit and/or documentation is not adequate to prove Easton/Redding residence in accordance with Connecticut Statutes and Easton/Redding/Regional District No. 9 Boards of Education policy.

You have the following rights when student attendance is denied for reasons of residence:

1. A hearing before the Easton/Redding/Regional District No. 9 Board of Education. If prior to (date specified for student's withdrawal) you request, in writing, a hearing by the Board of Education, the Board of Education will provide you a hearing within ten (10) days of its receipt of the written request and render a written findings within ten (10) days of hearing.
2. If you make a timely request for Board hearing, the student(s) named may continue in Regional Number 9 schools pending the outcome of the Board of Education hearing.
3. If you so request, following the Board of Education hearing you will be provided a transcript of the hearing within thirty (30) days of your request.
4. Within twenty (20) days of the Board of Education mailing its finding(s) and decision, you may appeal the Board's decision to the State Board of Education.
5. Upon your written request, the student(s) may continue in Regional Number 9 schools pending the outcome of an appeal to the State Board of Education. (Such written request must be received by the Superintendent of Schools within twenty (20) days of the Board of Education mailing its finding(s) and decision to you.)
6. If the decision by the State Board of Education supports a Regional Number 9 Board of Education denial of student accommodations, you will be liable for a per diem payment of tuition for each day a student attended Regional Number 9 schools.

Sincerely,

Students

Admission and Placement - Regulations and Exhibits

EASTON/REDDING SCHOOL SYSTEM
Regional District No. 9
Easton-Redding, Connecticut

DATE: _____

TO: Parents, Guardians, Emancipated Minor or Pupil eighteen (18) years of age or older.

Dear _____,

Upon receipt of your request for a hearing before the Board of Education on a student residency issue, the Board of Education has scheduled a hearing as outlined in the attachment entitled Board of Education Notice of Hearing.

Sincerely,

Enclosure

Students

Admission and Placement - Regulations and Exhibits

EASTON/REDDING SCHOOL SYSTEM
Regional District No. 9
Easton-Redding, Connecticut

DATE: _____

TO: Parents, Guardians, Emancipated Minor or Pupil eighteen (18) years of age or older:

BOARD OF EDUCATION NOTICE OF HEARING

1. Person(s) requesting hearing: _____

(Name)

(address)

(telephone number)

2. Date and time of hearing: _____

3. Place of hearing: _____

4. Nature of the hearing: Determination of student(s) residency _____

5. Statutes and Regulations involved:

Section 10-186 CGS Duties of local and regional boards of education re school attendance. Hearings Appeals to state board. Establishment of hearing board.

Section 10-187 CGS Appeal from finding of hearing Board.

Section 4-177 CGS Contested cases. Notice. Record

Section 4-178 CGS Evidence in contested cases.

Section 4-179 CGS Proposal for decision

Section 4-180 CGS Final decision to be rendered within ninety days.

Students

Admission and Placement - Regulations and Exhibits

**EASTON/REDDING SCHOOL SYSTEM
Regional District No. 9
Easton-Redding, Connecticut**

**BOARD OF EDUCATION NOTICE OF HEARING
(continued)**

6. A short plain statement of the matters asserted:

Sincerely,

Students

Admission and Placement - Regulations and Exhibits

EASTON/REDDING SCHOOL SYSTEM
Regional District No. 9
Easton-Redding, Connecticut

DATE: _____

TO: Parents, Guardians, Emancipated Minor or Pupil eighteen (18) years of age or older:

Dear _____,

Following the recent hearing by the board of education on a residency question involving:

Name	School	Grade
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the *(Name)* Board of Education found the following:

In accordance with the findings of the board of education, the student/s named above:

_____ may continue as a student in Public Schools

_____ must be withdrawn from the *(Name)* Public Schools no later than *(date within twenty (20) days of mailing this letter)* unless an appeal is filed with the Connecticut State board of education prior to that time.

Sincerely,