

**REDDING BOARD OF EDUCATION  
FACILITIES PLANNING COMMITTEE**

**MINUTES OF THE SPECIAL MEETING  
JANUARY 5, 2010**

Attendees: Ed Miller, Jamie Barickman, Dan Conlon, Chris Nolan, Mike D'Agostino, Peggy Sullivan, Mike Cicchetti

The meeting was called to order in the Community Room of John Read Middle School at 6:30 PM by the Chairman, Ed Miller.

1. Committee members discussed the facilities needs for both Redding Elementary School and John Read Middle School, with committee members agreeing that the more pressing needs are at Redding Elementary School.
2. Committee members agreed that the focus of the committee should be on understanding and documenting the current status of the current condition of the 2 schools, establishing a long-term plan for the capital maintenance of the building and addressing the identified needs. The more immediate focus of the committee will be to address the current needs of the facilities.
3. The committee members discussed the steps that need to be followed for a capital project to be approved and funded. The Board of Education must approve the project and then present it to the Board of Finance for approval. The Long Range Financial Planning Committee will also need to be involved. When the Board of Finance approves the project, they determine the recommended financing method and recommend the project and the financing mechanism to a town meeting. Once the project is approved at a town meeting, the project can start.
4. In order for work to take place during the summer of 2010, the committee will need to move quickly to make their recommendations to the Board of Education to start the approval process. Committee members discussed and agreed that the following projects should be addressed immediately to be considered for summer 2010 work:
  - Feasibility project for the HVAC system in the West Wing at RES
  - Flooring replacement at RES, including the gym and including any necessary asbestos abatement
  - Flooring replacement at JRMS, including and necessary asbestos abatement
  - Pointing of the Exterior of the 1948-1957 sections of RES
  - Bathroom renovations in the 1948 and 1957 sections of RES

5. Next meeting scheduled for 1/27/10 at 7:00 PM.

6. Meeting adjourned at 7:20 PM.

Respectfully submitted:

Peggy Sullivan, Director of Finance and Operations