

Redding Board of Education  
Facilities Planning Committee  
Special Meeting January 27, 2010  
John Read Middle School-Community Room 7:00p.m.

Attendance: Barickman, Miller, Sullivan, Conlon, Nolan, D'Agostino, Larkin  
Members of the Public: 1  
Call to Order: 7:02 p.m.

**Discussion and Possible Action: Selection of Committee Secretary:** Mr. Barickman made a motion to appoint Mike D'Agostino Committee Secretary: Approved. Unanimous.

**Update on Preparation of Draft RFP:** Mr. Conlon distributed a Draft outline RFP for Engineering Services; HVAC Improvements RES/JRMS. The Request for Proposal includes Services Requested, Deadlines, Scope of Services, Qualification Criteria and Selection Process. After review, the committee recommended that Mr. Conlon work with Mrs. Sullivan to finalize the document.

**Update on Capital Needs for Redding Schools:** Mr. Barickman presented an overview of the Board of Finance request for a detailed list of Capital Needs with updated cost projections, estimated working life and degree of urgency. A comprehensive discussion pertaining to the list of urgent capital needs previously identified by the committee produced a preliminary list of priority projects. The committee also discussed the repercussions of deferring necessary repairs and improvements which not only presents health and safety issues, but results in increased costs in the future.

**Update on Facilities Management Software System:** Implementation of Building Information Modeling (BIM) which is the process of generating and managing building data during its life cycle was discussed. BIM uses three-dimensional, real-time, dynamic building modeling software to increase productivity in building design and construction. It has been deemed essential by the committee to accurately forecast future building needs. The RFP for Engineering Services will require a BIM model be provided.

Adjournment: 8:28p.m.

Respectfully submitted,

Mike D'Agostino, Facilities Planning Committee Secretary